

### The Foundation



The L&L Products Foundation was established in 2018 to provide Scholarship Grants (Grants) to the spouse and children of L&L Products employees and contract employees working outside of the USA.

#### **Q: What is the L&L Products Foundation Scholarship Program?**

**A:** The program provides an opportunity for the spouse and children of L&L Products employees and contract employees to receive financial support for education.

The Foundation's goal is to help support the cost of attending a college, university, technical, trade, or vocational school to prepare for a career. The Foundation hopes to help as many worthy applicants as possible attain an education which may not have been available to them without assistance or hardship on their family.

#### **Q: Who is IIE**

**A:** The Institute of International Education (IIE) [www.iie.org](http://www.iie.org) is a US based charity, established in 1919, with offices around the world and a long history of managing scholarship programs for governments, international organizations, and multi-national companies. IIE will manage the L&L Products Foundation Scholarship Program.

#### **Q: What are the eligibility provisions?**

**A:** Employees of L&L Products with at least 12 months of employment as of January 1<sup>st</sup> of the grant year.

**A:** Contract Employees who have worked for L&L Products for at least 12 months as of January 1<sup>st</sup> of the grant year. 12 months of employment may be accumulated over a period of no more than 2 years.

**Important Note about Eligibility:** The Employee or Contract Employee must be actively employed on the date the Grant application is submitted.

*Throughout the remainder of the document, employees and contract employees will be referred to as **Employee or Employees**.*

#### **Q: Who is eligible to apply?**

**A: Spouse** - Employee's spouse designated by legal marriage or if unmarried, in a legally recognized civil union.

#### **A: Children as defined below:**

Natural or Adopted Children – Employee's natural or adopted children age 15 and above.

Step-Children - Children, age 15 and above, of the current spouse of an Employee, who live with or lived with the Employee until the age of majority.

Permanent Legal Guardianship - Children, age 15 and above, for whom the Employee is or was the child's permanent legal guardian until the age of majority.

**Note about Children:** There is no upper age limit for children. For example, if a child is 40 years old, they are eligible to apply.

#### **Q: What studies are eligible?**

**A:** Adult education undertaken to prepare for a career or to enhance a current position with attendance at a college, university, technical, trade, or vocational school to earn a certification, license, undergraduate degree, graduate degree, etc.

Study must take place at a recognized educational institution that maintains a regular faculty and curriculum and has an organized body of students in attendance.

**Q: Who makes the Grant award decisions?**

**A:** Award decisions are made by a Selection Committee of educational professionals empaneled by IIE. No L&L Products Employees will serve on the Committee.

**Q: What decision criteria will the Selection Committee use to make the Grant awards?**

**A:** The Selection Committee will consider: the completeness and composition of the application, along with the inclusion of all requested documents. The applicant's: educational plans, career plans, personal situation, academic factors, cost of attendance, and financial need.

**Q: Will the Grant awards be competitive?**

**A:** Yes, not everyone who applies will receive an award. In addition, US government regulations limit the number of Grants the Foundation may award.

**Q: How much will the Grant awards be?**

**A:** It is expected that Grant awards will be between \$500 and \$4,000. Grants may be renewed yearly at the Selection Committee's discretion.

**Q: How does a student apply for a grant?**

**A:** Complete the application at:  
<https://apply.iie.org/LLPFoundation/>

**Note:** The application will include a GDPR Data Privacy Statement and Request for Consent where applicable.

**Q: In what languages is the application available?**

**A:** In 2019 the application will be available in English, French, and Mandarin.

**Q: When is the application due?**

**A:** The application and all supporting documents must be submitted by May 15, 2019.

**Q: Who do I contact if I have questions about the application?**

**A:** For any questions regarding the application, please contact IIE at: [LLPFoundation@iie.org](mailto:LLPFoundation@iie.org)

**Q: Who do I contact at L&L Products about the program?**

**A:** Speak with a member of your local HR Team

**A:** E-mail the L&L Products Foundation at [LLP\\_Foundation@lproducts.com](mailto:LLP_Foundation@lproducts.com)

**A:** Call Peggy Domenick-Muscat, President of L&L Products Foundation +1-586-336-1608

**Q: When will applicants be notified of the results?**

**A:** Applicants will be notified by July 31, 2019.

**Q: When will award payments be made?**

**A:** IIE will make award payments by October 31, 2019.

**Q: How will Grant award payments be made?**

**A:** Awards will be paid directly to the student's bank account in USD. Students will be responsible for any fees, taxes, etc. assessed on the grant payment in their home country.